**Duchenne UK**

**Application for Project Funding**

Date:

Dear [Insert name]

Thank you for your interest in submitting a project proposal to improve transition of care from paediatric to adult services and to support entering adulthood for funding by Duchenne UK/Joining Jack. We look forward to receiving your application and hope that this document will provide all the guidance you need for preparation. If you have further questions, please contact, Cathy Turner, DMD Care UK Project Manager using catherine.turner@ncl.ac.uk.

Our aim is to standardise project submissions to enable fair, accurate and effective review by our Scientific and Patient Advisory Boards. Hence, we ask you to submit a full project proposal, using the template provided in Appendix 1.

The project summary should be concise. Its purpose is to provide a general overview of the application for our Advisory Boards and other interested parties before considering the full proposal in detail.

**Finally, should your application be successful, we expect that you review and complete the Duchenne UK standard contract ready for signing within 12 weeks from our initial offer.**

Please do contact us if you wish to discuss anything or have any questions.

Best wishes,

Alessandra Gaeta

**Director of Research & Development**

t: 020 3198 6381

e: [alessandra@duchenneuk.org](mailto:alessandra@duchenneuk.org)

a: Unit G24, Workspace, Shepherd’s Building, Charecroft Way, London, W14 0EE

**Appendix 1**

Please be aware of word count maximums

|  |  |
| --- | --- |
| **Project title:** | |
| **Lead applicant name:** | |
| **Contact details** | **Phone:** |
| **Email:** |
| **Lead applicant organisation, including address:** | |
| **Co-applicants:** provide details (name, organisation) if relevant | |
| **Project summary:**  Provide a brief overview of the project, highlighting focus and expected outputs and impact in the field of Duchenne muscular dystrophy. **Max 350 words** | |
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| **Aims and objectives**  Please state the aims and objectives of the project. **Max 750 words** | |
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| **Working with DMD Care UK**  Please explain how your proposal will work with the DMD Care UK project infrastructure and contribute to its overall aims and objectives | |
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| **Impact**  Please, provide an explanation of how the proposed project may translate into benefit to people across the UK living with Duchenne muscular dystrophy **Max 500 words** | |
|  | |
| **Project plan**  Provide complete details of your plan, including timelines, deliverables, milestones, and outputs. **Max 1000 words** | |
|  | |
| **Project Gantt chart**  Attach as a separate file if necessary | |
|  | |
| **Risks and mitigation plan**  Please describe the risks and how these will be mitigated | |
|  | |
| **Resources you have available**  This should cover personnel, experience and expertise that you will bring to this project **Max 500 words** | |
|  | |
| **Budget**  Detailed description of project costs, which will be covered by the funding sought from Duchenne UK (and Joining Jack), in relation to specific activities and resources required. ***Please note that Duchenne UK do not cover indirect costs.*** | |
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| **List of references** | |
|  | |
| **Lay summary**  Please, describe your project in a way that will be accessible to a Parent Advisory Board. **Max 300 words** | |
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